

Competition Expense Form

Future City Name: _____

Organization Name: _____

Educator Name: _____

Quick Checklist:

Check the items below to indicate completion

- Review official competition rules and instructions for this form.
- List all materials used in the building of your city model AND materials used to support your oral presentation and special awards. Easels do not need to be included as a competition expense. If necessary, add an additional sheet of paper.
- Mark the appropriate field (purchased, donated, or recycled) to indicate the origin of physical model and presentation materials.
- Staple receipt copies to the back of this form.
- Make photocopy of form and receipts for team records. Bring this completed form to the regional competition.

Description of Physical Model Materials	Purchased	Donated	Recycled	Expense/Value
Sub Total A – Physical Model Expenses:				

Description of Presentation Materials	Purchased	Donated	Recycled	Expense/Value
Sub Total B – Presentation Expenses:				

Sub Total A _____ + **Subtotal B** _____ = **Total Expenses** _____

Verified for Accuracy:

(Signed by educator or engineer mentor)

Date:

Competition Expense Form Instructions

Provide a complete list of all items used to construct your city model and create your presentation materials. Include actual cost of purchased items or reasonable estimates for donated and (or) borrowed items. Strive for accuracy and fairness when estimating costs.

Why the \$100 limit? The \$100 limit ensures equity among teams and encourages students to creatively use recycled materials.

What things have \$0 value? Items allowed in a home or school recycling bin, (such as paper, plastic bottles, glass jars and metal cans) and items bound for the trash (like used batteries, bottle caps or plastic utensils, etc.) can be assigned a zero value.

What is a fair market value? Other donated (or borrowed) items and used items that cannot be recycled (such as mirrors, foam core, dowels, wood, magnets, holiday ornaments, old toys, lab coats, etc.) must be assigned a fair market or salvaged value. Fair market or salvaged value may be determined by pricing found at a yard sale, auction, classified ads, surplus store, e-recycling service, etc.

Pricing parts of larger items. Many teams take apart computers, electronics, or other items to “harvest” interesting parts. These items need to have a value assigned. Scrapmonster.com is an easy place to start.

Examples

Description of Physical Model Materials	Purchased	Donated	Recycled	Expense/Value
4 x 8 x 1” plywood sheet - \$20 (but only used half)	X			\$10.00
Assorted pain from parent’s garage		X		\$2.00
Two liter soda/pop bottles			X	0
Egg carton			X	0
Toy train		X		\$0.50
Motherboard from scrapped computer			X	\$2.50
Green LED lights	X			\$4.50
Sub Total A – Physical Model Expenses:				\$19.50

Description of Presentation Materials	Purchased	Donated	Recycled	Expense/Value
Foam Poster board	X			\$9.00
5 color copies	X			\$5.00
Costumes – top hat		X		\$3.00
Costumes – lab coat (borrowed from teacher)		X		\$2.00
Sub Total B – Presentation Expenses:				\$19.00

Sub Total A \$19.50 + **Subtotal B** \$19.00 = **Total Expenses** \$38.50